Entrance Permit Guidelines

An application for an entrance permit must be accompanied with an application fee.

Classification of Entrances:

Motoring-Service Entrance (Commercial):

A motoring-service entrance is an entrance opening onto a Township road from a commercial undertaking established to provide the motoring public with fuel, food, minor repairs or overnight accommodation.

Business Entrance (Commercial):

A business entrance is an entrance opening onto a Township road from a business enterprise or undertaking not covered by the motoring service entrance.

Residential Entrance:

A residential entrance is an entrance opening onto a Township road from a business residence or from a multi-family dwelling containing not more than five separate self-contained dwelling units.

Farm Entrance:

A farm entrance is an entrance opening onto a Township road from a farm. It may be used for access to barns, out buildings or farm residences. A farm is defined as a holding of arable land of more than 4 hectares.

Field Entrance:

A field entrance is an entrance opening onto a Township road from a field forming a part of a farm. It shall be used only for the passage of animals and crops, and for other agricultural purposes but not for access to buildings of any type. Generally, a maximum of one entrance per field fronting the Township road allowance will be granted.

Pedestrian Entrance:
A pedestrian entrance is an entrance opening onto a Township road for the sole use of pedestrians.

**Public Entrance:**

A public entrance is an entrance opening onto a Township road from a registered subdivision, public road or street.

**Restrictions regarding Entrances:**

A permit is required for each entrance onto a Township road that is constructed by parties other than the Township.

The design and construction of a public entrance to a Township road from a registered plan of subdivision is subject to the approval of the Township.

The owner of the subdivision planning to construct a public entrance from a subdivision to a Township road must obtain a permit from the Township before work commences within the limits of the Township road allowance.

Residential or commercial access to a Township road from properties bordering a traffic channelization is prohibited.

All entrances shall be constructed in accordance with the standards of the Township.

A permit will not be issued for any entrance that would open upon or cross a day lighting area.

All entrances shall be restricted as follows:

(a) An entrance is prohibited in any location where the clear vision is less than 150 metres in each direction from which traffic may approach on a Township road or at the discretion of the Township.

**Construction of Entrances:**

An entrance shall be constructed in accordance with the following:

- The culvert, if required, is set to the approved ditch grade.
- Granular backfill is placed around the culvert, and used to shape the entranceway.
- Granular ‘A’ type gravel to be used to top driveway.
- The culvert size and entranceway width are as specified in the permit.
- The roadside is left in a neat and tidy condition. Slopes must be neatly trimmed with topsoil and not steeper that 2:1. Culvert ends must be clean.
- An entrance installed on a temporary permit is removed.
- Only new galvanized corrugated steel pipe (C.S.P.) will be accepted.

**Entrance at Approach to Bridge:**

An entrance adjacent to a bridge or other structure, which may interfere with the clear vision of traffic using the entrance, must be located as follows:

1. A commercial entrance in an area where the speed limit is 80 km per hour must be located at least 145 feet from the end of the deck of the bridge or from the nearest part of the structure, which interferes with the clear vision of traffic using that entrance.

2. A residential, farm or field entrance in an area where the speed limit is 80 km per hour must be located at least 30 feet from the end of the deck of the bridge or from the nearest part of the structure, which interferes with the clear vision of traffic using that entrance.

In areas where the speed limit is less than 80 km per hour, the Township may restrict the location of an entrance to that distance from the bridge or other structure, which it deems advisable.

The Township of Puslinch is committed to providing accessible formats and communication supports for people with a disability. If another format would work better for you, please contact the Township Clerk’s office for assistance.